



## SIMONA CARLONI

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### EUROPEAN CURRICULUM VITAE FORMAT

#### Personal information

First name(s) / Surname(s)

**Carloni Simona**

Address(es)

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Nationality

Italian

Date of birth

2 November 1975

Gender

F

#### Desired employment / Occupational field

Public Relations, Events Planning, Food and Wine Tours. Tour Escort in whole Italy and abroad; Tour Guide in whole Viterbo's district .

#### Work experience

Events created as freelance professional

Dates	2003 Food and Wine tour with traditional Tuscia products to an archaeological site in Civita Castellana;
	2004-2005 "Piazza del sorriso" open-space event supported by Municipality of Civita Castellana and a private sponsor;
	2005-2006 "Natale in piazza" open-space event supported by Municipality of Civita Castellana and a private sponsor;
	2004-2008 Roma, fund-raising evening party for hospital patients with famous testimonials such as actress Loretta Goggi Roma, San Giovanni di Dio recurrence International event for "Fatebene Fratelli" friars
	2008 coordination of Ceramica Catalano stand during "Salone del Mobile" exhibition in Milan
	2006-2009 coordination of Ceramica Catalano stand during "Cersaie" exhibition in Bologna;
	2009-2010 Tour guide for groups and single (also for GSI and Ceramica Catalano companies' events) in Tuscia and Rome
	2009-2010 Collaboration with Municipality of Civita Castellanato for celebrate on anniversary the "COSMATI CATHEDRAL 1210- 2010" of Civita Castellana , in charge and coordination visit to Cathedral and event about "Cosmati's year"( Cosmati is a famous family of Italian artist of the 1200 d.c. )
	2010-2011 Wrote and coordinated the Project "Unusual Amsterdam" for Italian school groups. This project has brought to Amsterdam 300 Italian students in the month of March 2011.

Occupation or position held Promoter, public relation manager  
 Name and address of employer ONLUS Association “An help for your hospital” of Civita Castellana  
 Fate Bene Fratelli Hospital via cassia 600 Roma  
 AFMAL FBF Association of Roma  
 Ceramica Catalano

**Education and training**

Dates 2004 **Degree in Conservation of Cultural and environmental Heritage, University of Tuscia, Viterbo**  
 2004 - 2006 Internship of 4 + 4 weeks for **Freni Ricerche Sociali e di Marketing** in Florence

**Personal skills and competences**

Mother tongue(s) Italian

Other language(s) English, Spanish

Self-assessment  
 European level (\*)

**English**  
**Spanish**

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
EN	Fairly good	Fairly good		Fairly good		Fairly good		Fairly good	
SP	Fairly good	Fairly good		Fairly good		Fairly good		Fairly good	

(\*) Common European Framework of Reference for Languages

Computer skills and competences Knowledge of Microsoft Windows (95 – 98 – XP – Vista)  
 Software: MS Word – MS Excel – MS PowerPoint  
 Email – Internet Explorer

Artistic skills and competences Art Master in painting, drawing, coil pottery and lathe techniques

Driving licence B

Other licences 2009 Tuscia Official Tour Guide licence ;  
 2010 Tuscia Official Touristic Escort licence

**Hobbies** Art history and local traditions (related to religion and gastronomy),  
 contemporary art, design, music, painting, sport.

**Annexes** Letter of recommendation released on 2 November 2009 by Freni *Marketing Research Institute* of Florence; Tuscia Official Licences

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